



MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

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Monday 26th February 2018

To all members of the Council Finance Committee: Chair Cllr Richard Wood, Vice Chair Cllr John Glover (*Chair of Committee*), Cllrs Alan Baines (*Vice Chair of Committee*), Paul Carter, Paul Taylor and Nick Holder

Dear Finance Committee members

Re: FINANCE COMMITTEE MEETING ON MONDAY 5th MARCH 2018

You are summoned to attend the Finance Committee Meeting which will be held on **Monday 5th March 2018, at 7.00pm at Crown Chambers, 7 Market Place, Melksham, SN12 6ES** to consider the agenda below.

Yours sincerely


Teresa Strange
Clerk

AGENDA

1. **Welcome & Housekeeping**
2. **Apologies and approval of reasons given.**
3. a) To receive **Declarations of Interest**
b) To consider for approval any **Dispensation Requests** received by the Clerk and not previously considered.
4. **Public Participation**
5. **Grant Aid:**
 - a) To note current Grant Aid policy.
 - b) To note recommendation that Government clarifies legal powers of parish and town councils to fund church buildings.
 - c) To note Budget provision for Grant Aid 2018/19 and s137 spend limits
 - d) To consider grant aid applications for 2018/19.

6. **2017/18 Year End Accounts & Audit:**
 - a) To consider quotation for **Year End Accounts Preparation** for Rialtas Omega Software
 - b) To receive notification of External Auditor appointments
 - c) To note engagement confirmation of Internal Auditor

7. **Banking arrangements:** To approve setting up new Direct Debits.
 - a) Water2Water business – water rates for Pavilion & Allotments
 - b) ICO (Information Commissioners Office) – for registration as data controller annually

Copy to: All Councillors